

Student Representative Council Application Form



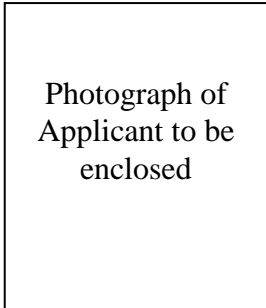
In applying to be a member of the Student Representative Council, do read the requirements stated below:

1. The Student Representative Council (SRC) is opened to all full time and active students.
2. Complete the application form and return with the following documents:
 - i) Latest exam results to be certified by your respective school or department
 - ii) A passport size photograph
 - iii) Certificates or testimonial (optional)
 - iv) Application to be endorsed by Head of School/ Department or Club Advisor or Lecturer
3. To be short-listed, students must meet the following minimum requirements:
 - a. Must be a full time and active student;
 - b. Possess good academic track records: CGPA of 2.5 and above (*In the event of a failure in any academic subject, the student representative MAY be required to be subjected to a 'probationary' status with lower responsibilities, to allow him/her to restore his/her academic standing.*);
 - c. Must have completed at least 1 semester of study in KDU Penang University College;
 - d. Must have a minimum of 1 year remaining before completing the respective programme;
 - e. Demonstrate leadership qualities;
 - f. Possess a good personality and able to work as a team member;
 - g. Must be recommended by the respective Head of School;
 - h. Must be available to work on SRC activities after class and able to work under pressure;
 - i. Must be willing and able to complete the full term of service;
 - j. Must be willing and able to complete all trainings provided;
 - k. Must participate in the installation day;
 - l. May not hold another office nor participate in any extra-curricular activity which conflicts with their role in Student Representative Council;
 - m. Hold no criminal record and/or serious disciplinary record (academic and/or non-academic) from high school or university/college;
4. Short-listed students will be contacted for an interview. Students who are unable to attend the interview will be disqualified.
5. For those short-listed in the interview will be going for the Open Election and they are required to conduct the Election Campaign for a week.
6. Assessment will be based on the following criteria:
 - i) Qualification – 40%
 - ii) Innovation – 20%
 - iii) Interview – 40%

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A. Personal Information



Name: _____
Student No: _____ Intake: _____
Nationality: _____ IC/ Passport No: _____
Course: _____ School: _____
Gender: _____ Contact No: _____
Email 1: _____ Email 2: _____

B. Emergency Contact List

Parent/Guardian's Name: _____ Relationship: _____
Contact No.: (office) _____ (Home) _____ (Mobile) _____

C. Candidate Statement *(this statement will be published exactly in the election notice board)*

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D. Contributions: Extra Mural Activities

Please state a minimum of 2 positions that you have held in clubs/ societies/ uniform bodies and describe your contributions/ achievements. You will be evaluated based on your contributions/ achievements. You are encouraged to highlight as many as possible. (Use sheet if necessary)

Institutions/ Community	Sports/ Games, Societies, Clubs, Association, Church, Etc. (Please put in the year)	Contributions/ Achievements
At School		
At College		
In the Community		

E. Innovation

As a Student Council member, how can you contribute towards the wellbeing of your fellow students and to KDU University College, Penang Campus? (Use separate sheet if necessary)

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F. Nomination/ Recommendation

Name: _____

Designation: _____

School/ Department: _____

Signature: _____

Recommended Not Recommended

School/ Department Stamp:

G. Checklist (For office use only)

- | | |
|---|---|
| <input type="checkbox"/> Latest exam result | <input type="checkbox"/> Passport size photograph |
| <input type="checkbox"/> SRC Application Form | <input type="checkbox"/> Certificate or testimonial |

For office use:

Qualification (/ 40%): _____

Innovation (/ 20%): _____

Interview Performance (/ 40%): _____

Remarks:



Recommended/ Not Recommended for Open Election

Name:
Position:
Interview Committee

Date: _____

Name:
Position:
Interview Committee

Date: _____

Name:
Position:
Interview Committee

Date: _____

Name:
Advisor (s)

Date: _____