

# STUDENT APPLICATION FORM

Please ensure that all the required fields are completed and all supporting documents are attached.

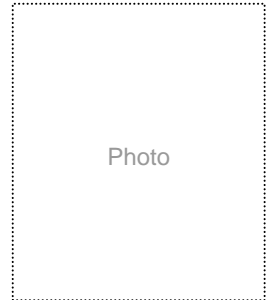
## SECTION A : PROGRAMME

Programme Name : \_\_\_\_\_

Intake : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(day) (month) (year)

Application status :  New  Transferred from other institution in Malaysia

Mode of study :  Full Time  Part Time **STUDENT NO :** \_\_\_\_\_  
(for office use only)



## SECTION B : PERSONAL INFORMATION (PLEASE USE BLOCK LETTERS)

Full Name: (as in MyKad / Passport)  
 \_\_\_\_\_

Date of Birth (day / month / year) : \_\_\_\_\_ Gender :  Male  Female MyKad / Passport No. : \_\_\_\_\_

Religion : \_\_\_\_\_ Place of Birth : \_\_\_\_\_

Race (Malaysian student only):  Malay  Chinese  Indian  Orang Asli  Others  Peribumi Sabah / Sarawak Marital Status :  Single  Married  Others

Sponsorship :  Self  Government  Others (specify) \_\_\_\_\_ Disability / special needs support required :  Yes  No

Correspondence Address / Billing Address:  
 \_\_\_\_\_

City : \_\_\_\_\_ State : \_\_\_\_\_ Country : \_\_\_\_\_ Post Code : \_\_\_\_\_

Telephone No : \_\_\_\_\_ Mobile Phone No : \_\_\_\_\_

E-mail Address : \_\_\_\_\_

Billing Address (if different from the above):  
 \_\_\_\_\_

City : \_\_\_\_\_ State : \_\_\_\_\_ Country : \_\_\_\_\_ Post Code : \_\_\_\_\_

Name of Parent / Guardian : \_\_\_\_\_

Relationship : \_\_\_\_\_ Occupation : \_\_\_\_\_

House Telephone No : \_\_\_\_\_ Office Telephone No : \_\_\_\_\_ Mobile Phone No : \_\_\_\_\_

E-mail Address : \_\_\_\_\_

## SECTION C : ACADEMIC QUALIFICATIONS

Institution Name and Location	From (Year)	To (Year)	Qualification Obtained

### ENGLISH LANGUAGE PROFICIENCY

Please indicate the date of the English language proficiency test and your score (if any) :

English Language Proficiency Test	Year Obtained	Score
IELTS		
Others (please specify) :		

Note: Please attach a copy of your test result.

## SECTION D : DOCUMENTS SUBMITTED

### DOCUMENT CHECKLIST FOR MALAYSIAN APPLICANTS

No.	Documents	Tick(✓)	No.	Additional Documents for Postgraduate / Student From Other Institution	Tick(✓)
1	MyKad		1	Complete Semester Results/Transcript	
2	SPM / O-Level / UEC or equivalent; and / or STPM / A-Level or equivalent		2	Award Certificate (Certificate/Diploma/Degree/Master); or Completion Letter	
3	Passport-sized Photo (2 copies)				
Forms			Remarks		
1	Scholarships / Bursaries Application form				
2	Bursary Policy				
3	Accommodation Form				

### DOCUMENT CHECKLIST FOR INTERNATIONAL APPLICANTS

No.	New Application	Tick(✓)	No.	Transfer From Other Schools/Institutions	Tick(✓)
1	Photocopy of Passport (all pages) - 3 copies		1	Student Pass cancellation	
2	35mm X 45mm size photo (white background) (6 copies)		2	Release Letter	
3	High School Result / Transcript (Original language & translated to English)		3	Attendance Report	
4	School Leaving Certificate (Original language & translated to English)		4	Academic Result / Transcript	
5	NOC (for Sub-Saharan Countries only) / Eligibility Letter (for Nigerian only)		Remarks		
6	Health Examination Report (in English)				
7	Laboratory Result (in English)				
8	X-ray report (in English)				
9	International Certificate of Vaccination (in English)				
Forms					
1	Scholarships / Bursaries Application form				
2	Bursary Policy				
3	Accommodation Form				

#### Note:

- You are required to submit Certified True Copy of Actual Academic Results upon admission. KDU reserves the right to withhold your college academic results / transcripts should you fail to do so upon completion of studies here.
- For a Postgraduate application, please attach a copy of research proposal stating the proposed research area as well as suggested Supervisor & Co-Supervisor (if any). The template of the proposal will be made available together with this form.

For registration via post, please return your completed application form and required documents, with payment for the registration fee and caution fee to:

KDU Penang University College,  
The Admissions Office,  
32, Jalan Anson,  
10400 Penang.  
Tel: 04-2386368  
Fax: 04-2280054 / 2280362



## SECTION F : DECLARATION BY APPLICANT

I declare that the information provided and documents submitted are true and complete. I understand that any misrepresentation of information may result in KDU revoking acceptance or terminating my enrolment.

I understand that KDU reserves the right to change policies, programmes and fees without notice.

I hereby confirm that I have read, agreed to and confirmed all the above. I understand that by accepting this offer, I am to follow all the above terms and conditions as well as **KDU Rules and Regulations**. I fully understand and agree to abide by them.

I hereby declare that I consent to the use of the Personal Data for purposes as declared under Personal Data Protection Notice as listed in <http://www.kdupg.edu.my/pdpa.pdf>. KDU Penang University College may collect, process and use the information above to provide me with the latest information on products and services offered by KDU Penang University College.

**SIGNATURE OF APPLICANT:**

**If you are under 18, your parent/guardian must provide consent by signing below:**

Name: \_\_\_\_\_

MyKad/Passport No: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

## SECTION G : FOR OFFICE USE ONLY - ADMISSION STATUS

Academic Programme Code : \_\_\_\_\_ Date of Intake : \_\_\_\_\_

Category of Acceptance :  Full  Conditional

Dual Award :  Single Award :

**Pending subject/s to complete (Dual Award programmes only):**

**Academic requirements for Conditional Acceptance**

To submit a copy of certified actual result

Other conditions : \_\_\_\_\_

Remarks : \_\_\_\_\_  
\_\_\_\_\_

Counseled by : \_\_\_\_\_ Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Approved by : \_\_\_\_\_ Signature : \_\_\_\_\_ Date : \_\_\_\_\_  
(HOD / HOS)

Recruited by (if applicable) :

Friend 2 Friend (Introducer's Name & Student No): \_\_\_\_\_

Agent

(Company Name & Stamp)

**BURSARY OFFICE :**

Payment Details :  Cash  Cheque  Telegraphic Transfer  Credit Card

Amount Paid : \_\_\_\_\_ Receipt No: \_\_\_\_\_

Processed by : \_\_\_\_\_ Signature : \_\_\_\_\_ Date: \_\_\_\_\_